



# St Benedict's Primary School

PO Box 59, Tallara Parkway

NARRABUNDAH ACT 2604

Telephone: (02) 6295 8027

Email: [office.stbenedicts@cg.catholic.edu.au](mailto:office.stbenedicts@cg.catholic.edu.au)

[www.stbenedicts.act.edu.au](http://www.stbenedicts.act.edu.au)

12<sup>th</sup> February 2019

## SCHOOL FEES 2020

Dear Parents and Carers,

Please find on the reverse of this letter an outline of the School Fees for 2020.

After careful consideration, the School Board has approved the 2020 School Fee Schedule. This included the ACT Primary Tuition Fee and the Catholic Schools Building Fund Fee set by the Catholic Education Commission.

### Catholic Education Commission Fees

Tuition fees are set by the Catholic Education Commission each year. The school retains only a small portion of this fee. The Catholic Education Office retains over 90% of the collected amount. The Catholic Education Commission decides Archdiocesan School Fees for 2020. The ACT Primary Tuition Fee has increased by 5%. Please note that the School Board has no capacity to alter the increases listed below.

### Tuition Fee Per Child per Term

First child	\$400.00	- At St Benedict's Primary School
Second child – 70% discount	\$120.00	- At St Benedict's Primary School
Third child – 80% discount	\$ 80.00	- At St Benedict's Primary School
Fourth child	No charge	- for fourth+ child/ren if you have 3 older children currently enrolled in <b>ANY SYSTEMIC</b> school

A further 20% discount applies to the first child fee where a sibling attends one of the following systemic secondary colleges: John Paul College, Merici College, St Clare's College, St Francis Xavier College and St Mary MacKillop College.

Please note that Marist, St Edmund's and Daramalan Colleges are NOT systemic schools.

### Building Fund per Family per Term \$178.00

The Building Fund is a fully tax deductible contribution payable by the eldest child at a systemic school.

The School Board, who determines local fees and levies, has ratified the following increases in proportion to budgetary requirements. These increases have been kept to a minimum for 2020.

- No changes to the **P&F Levy, Resource Levy, Swimming Levy** and **IT/Curriculum Levy**.
- A \$0.10 increase per student/per term for **Gymnastics Levy** to meet the increased lesson costs.
- A \$1.00 increase per student/per term for the **Cleaning Levy** to cover the increased costs of cleaning.
- A \$3.00 increase per family/per term for the **School Levy** to cover a projected increase in commodity expenses.
- A \$0.80 increase per student per term for the **Excursion Levy** to cover a projected increase in bus travel.
- A \$0.30 increase per student per term for the **Dance Levy** to cover an increase in the lesson costs.

In total the School Board has ratified an average of **\$5.20 increase per student per term** in the school determined fees and levies.

**BPAY or Qkr!** – are our preferred method of payment. Please either see your fee statement for details for BPAY and the attached flier for **Qkr!**. Please if you are already using **Qkr!** remember to update your child's grade and class details.

**Cash, EFTPOS or Credit Card** – at the front office. Credit card payments can also be made by telephone. It is your responsibility to calculate your payments. Please carefully read the Fee Schedule and remember to also include swimming fees if applicable to your child/ren.

### Fee Remission

Parents experiencing significant financial difficulties may apply for assistance with fees. The application form is available on request from the Principal or Office Manager. The St Benedict's Finance Committee will assess applications and consider requests individually, using the guidelines set by the Catholic Education Office. All applications are kept in the strictest confidence and information provided to the Finance Committee does not include names or other identifying personal information. A fee remission is only valid for the calendar year of application.

If you have any queries or concerns regarding school fees for 2020, please do not hesitate to contact Rachel Smith, Principal or Belinda McRae, Office Manager.

Thank you for your support for St Benedict's Primary School.

Yours sincerely

Rachel Smith  
Principal

## ST BENEDICT'S PRIMARY SCHOOL FEES STRUCTURE 2019

<b>Fees Per Term</b>	<b>1 Child</b>	<b>2 Children</b>	<b>3 Children</b>	<b>4 Children</b>
CEO Tuition Fee	400.00	520.00	600.00	600.00
CEO Building Fund	178.00	178.00	178.00	178.00
P&F Levy	10.00	10.00	10.00	10.00
School Levy	75.00	75.00	75.00	75.00
Resource Levy	25.00	50.00	75.00	100.00
Cleaning Levy	47.00	94.00	141.00	188.00
IT/Curriculum Levy	25.00	50.00	75.00	100.00
Excursion Levy	19.00	38.00	57.00	76.00
Gymnastics Levy	8.00	16.00	24.00	32.00
Dance Levy	9.00	18.00	27.00	36.00
<b>Per Term</b>	796.00	1049.00	1262.00	1395.00
<b>Per Annum</b>	3184.00	4196.00	5048.00	5580.00
Swimming Levy (Kindergarten, Year 1 and Year 2)	45.00	90.00	135.00	180.00

## **TIMELINE FOR COLLECTION OF FEES EACH TERM**

### **PAYMENT OF FEES:**

- WEEK 1 - 2** Fees Account sent out with Timeline for Collection of Fees Schedule.
- WEEKS 2 – 3** Applications for payment by instalment and fee remissions/concessions taken and arrangements to discuss with the Principal organised.
- WEEKS 3 – 5** Reminder for payment of School Fees published in the School Newsletter
- WEEKS 4 – 5** Fees Collection Sub-Committee meet to discuss Fee Concession Applications. Interviews with parents arranged as necessary.

### **FEES CONCESSIONS:**

***It is important that the school is approached before the fees are due if families expect difficulties in paying their full school fees. Remission/concessions need to be agreed to before the due date for School Fees. Application Forms are available at the Front office.***

- WEEK 4 - 5** Fees payments are due.  
All concessions/remissions for the term are finalised.
- WEEKS 6 – 7** Outstanding Fee accounts – Reminder sent home with Account rendered for payment within 14 days.
- WEEK 8** **If no contact is made within 14 days** from reminder letter being sent home, the matter is referred to the School Board Fees Collection Sub-Committee. Status of account is reviewed by the Committee to determine if further action is necessary.
- WEEKS 9 – 10** Fee Collection Sub-Committee meet for further follow-up on outstanding fees, including commencement of debt collection action.

### **IF FEES ARE NOT PAID:**

***If fees are not paid, and no fee remission/concession has been agreed, the matter will be pursued and where necessary debt collection action will be taken to collect outstanding fees.***