



Acceptable Use Agreement for ICT 2020



All Students

Student Name: _____

Class: _____

For students to use any device (iPads, laptops, Chromebooks etc) at school during this year the following agreement must be read by students and parents and then signed and returned to school.

I make the commitment to:

- Treat all devices with respect and care.
- Ask a teacher before using any device at school.
- Follow all instructions from teachers when using a device.
- Keep any log on details, especially passwords, private.
- Not log on using other people's log on details.
- Not change any settings.
- Follow all of our 5 Ways of Being when a device.

When using email or the internet at school I will:

- Only use sites that the teacher has given me permission to use.
- Publish work or send emails that are polite, well-written and considerate of others.
- Not give out personal information about me, my family or friends such as name, date of birth, gender, address or telephone numbers.
- Inform my teacher if I read or view anything that I feel uncomfortable about whether by accident or from another student.
- Check with the teacher before copying anything from the internet.
- Always record and acknowledge the websites I get information or pictures from for my work.
- Print only what is needed.
- Not download or change anything about a device I am using.

I understand that if I do not follow this agreement:

- My parents will be notified by the school.
- I will not be allowed to use ICT equipment, email or other school internet learning spaces for a time determined by the Principal.

STUDENT (Years 3-6 only):

I agree to all of the conditions above for using devices in our school.

Signature: _____

Date: _____

PARENT (All parents):

I will assist my child in understanding the importance of this agreement as they learn to use digital learning responsibly. I will support the school to help create a safe digital learning environment for my child.

Signature: _____

Date: _____



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Social Media Release Form for 2020

St Benedict's Primary School like to use Facebook to showcase the learning and extracurricular activities that take place in our school. It is a great way to communicate and be connected with the wider community.

This letter is to obtain permission to use for 2020 images, video and/or creative work of students on these social media networks. We are sensitive to the safety and privacy of your family, and have included a release form below which allows you to indicate your preference.

Please indicate below whether St Benedict's Primary School has permission to use images, video, and /or creative works of your child. We will let you know when the Facebook page is up and running so that you can 'Like' and follow the page.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Rachel Smith
Principal

Student's Full Name: _____ Class: _____

Please tick the appropriate box:

- YES, I give permission for images and videos of my child to be used on Facebook.
- YES, I give permission for my child's creative works to be used on Facebook.
- NO, I do not give permission for images or videos of my child to be used on Facebook.
- NO, I do not give permission for my child's creative works to be used in any way on Facebook.